

## INSTRUCTIONS FOR COLLECTING COMPLIANCE WATER SAMPLES FOR Phase V Extended Inorganics

TE3

**Note:** Sample kits are pre-coded and can be used only for the tests and public water systems listed. Do not change the test codes or switch the paperwork or bottles from other sample kits.

1. Collect samples (ALL THREE BOTTLES) at the sample point preprinted on the sample form.
2. Remove any screen, hoses and aerators from end of faucet.
3. Run COLD water for 3 to 5 minutes to make sure water has not been sitting for a long time in pipes or tanks and is fresh from the well.
4. Turn water down so it does not splash.
5. Uncap bottle and fill to shoulder with water. Screw the cap on tightly.
6. Freeze cool-pack and replace in shipping container just prior to shipping.
7. Fill out the required information on sample form. **SIGN THE FORM!** The sample will not be processed unless the form has a signature!
6. Return bottle with completed paperwork to lab. If mailed, use the enclosed label "Water Sample First Class Non-PMPC Direct to Augusta." **SAMPLE MUST ARRIVE AT LAB WITHIN 7 DAYS OF COLLECTION!**

**IF YOU HAVE ANY QUESTIONS....PLEASE CALL THE MAINE DRINKING WATER PROGRAM AT (207) 287-2070 OR THE LABORATORY AT (207) 287-1716.**

**NOTE:** If you do not want to use the Health & Environmental Testing Laboratory for your water testing, or do not wish to be on the automatic shipping list for sample kits, please return this kit and paperwork to the laboratory.